

## Constitution for the USCL Chemistry Club

### **Article I—Name**

Section I. This organization will be known as USCL Chemistry Club.

### **Article II—Purpose**

The purpose of the USCL Chemistry Club is to:

- A. Raise public awareness and stimulate interest for chemistry and the sciences with chemistry demonstrations and through interactions with high school and undergraduate students, children of all age groups, and adults.
- B. Afford the opportunity for students to become better acquainted with chemistry and the sciences and to secure the intellectual stimulation that arises from professional association.
- C. Obtain experience in preparing and presenting technical material before an audience.

### **Article III—Membership**

- A. All members of the USCL Chemistry Club will be full time students at USCL in good standing.
- B. Membership will be determined in accordance with all rules, regulations and policies of the University.
- C. There will be no maximum number of members.

### **Article IV—Officers**

Section I. In order to run for and hold office in the USCL Chemistry Club, one must be a full time student at USCL in good standing.

Section II. The duties of the Executive Committee will be as follows:

- A. **President:** The President will be the executive officer of the Executive Committee and will have general supervision of the affairs of the USCL Chemistry Club and will preside at all meetings. The President will represent USCL Chemistry Club at all conferences, conventions and faculty or alumni meetings.
- B. **Vice-President:** The Vice-President will be the junior executive officer and will act on the behalf of the President in the event of his/her absence.
- C. **Secretary:** The Secretary will record the proceedings of each meeting and distribute the minutes to the members.
- D. **Treasurer:** The Treasurer will maintain records of all expenditures and ensure that generally accepted accounting practices and monetary controls are in place.

Section III. Officers will be elected in the following manner:

- A. The elections for officers for the forthcoming year will take place no later than March 1<sup>st</sup> of each year.
- B. Any member of the USCL Chemistry Club may campaign or be nominated for any position on the Executive Committee.
- C. Elections will be held via email.
- D. A candidate for each office receiving a majority vote of members will be considered the victor.

Section IV. Officers shall be removed in this manner:

- A. If an officer fails to maintain University requirements for holding office (good standing, for example), he or she shall resign immediately.

B. If it is believed that an officer is not fulfilling his or her constitutional duties, then a petition requesting his or her removal must be signed by at least half of the voting membership and presented at a general meeting. Then, upon verification of the validity of the petition and, at least two weeks but no more than four weeks from the date of submission, another meeting shall be held at which the grievance will be presented, with both sides having the opportunity to present a case.

C. The Faculty Advisor(s) shall preside over the impeachment hearing. After all arguments have been heard, a secret-ballot vote shall be held. If at least two-thirds of the voting members present vote for removal, the officer shall be removed immediately.

#### **Article V—Dues**

Section I. There will be no dues for membership into the USCL Chemistry Club.

#### **Article VI—Parliamentary Procedure**

Section I. Robert's Rules of Order will govern all meetings.

#### **Article VII—Constitutional Amendments**

Section I. Amendments to the Constitution shall be submitted to the Executive Committee in writing for consideration. A reading of the proposed amendment(s) at a general meeting will be required prior to submitting the amendment to a vote.

Section II. Written notification of all voting members must be made by email, at least two weeks in advance of any proposed change in the Constitution.

Section III. Amendments are subject to the approval by the Student Government Association and the Student Activities Committee.

Section IV. A two-thirds vote of quorum of the members present will be required for adoption.