

USC Lancaster Faculty Committee Assignments 2008-09
(updated 9/10/08)

(Bylaws of the Faculty, Article V, Section 4; revised, 1997)

ACADEMIC ADVISORY COMMITTEE

Membership: One representative per division, the Academic Dean, and a library representative

Purpose: *The Academic Advisory Council examines, discusses, and attempts to resolve faculty concerns regarding students' academic responsibility and behavior.*

1. Dianne Evans, BBCE Division Representative
2. David Roberts, Humanities Division Representative
- 3. Lynette Martek, MSN Division Representative, Chair**
4. Ron Cox, Academic Dean
5. Shari Eliades, Medford Library Representative

ACADEMIC SUCCESS CENTER

Membership: One representative per division, the head librarian, the ASC coordinator, & administrative appointments

Purpose: *The Academic Success Center Committee advises the coordinator of the Academic Success Center and provides faculty input on the services offered there.*

1. Shemsi Alhaddad, MSN Division Representative
2. Kim Richardson, Humanities Division Representative
3. Alex Miller, BBCE Division Representative
4. Shari Eliades, Head Librarian
5. Raquel Barros, ASC Coordinator
6. Steven Campbell (Administrative Appointment)

ADMISSIONS, PETITIONS, AND GRADE CHANGE COMMITTEE

Membership: One representative per division, Academic and Student Affairs Dean, and administrative appointment(s)

Purpose: *The Admissions, Petitions and Grade Change Committee reviews general admissions policy. It recommends appropriate faculty action on all requests for changing any grade recorded for more than one year. It decides all petitions for readmission. This committee reports and makes its recommendations to the faculty and to the Dean of the University.*

1. Mark Coe, BBCE Division Representative
2. Dick Van Hall, Humanities Division Representative
3. Bill Riner, MSN Division Representative
4. Ron Cox, Academic and Student Affairs Dean
5. Steven Campbell (Administrative Appointment)
- 6. Megan Stevenson, Admissions Counselor, (administrative appointee, serves as Chair)**
7. Karen Faile, Enrollment Management, (administrative appointee)

BOOKSTORE COMMITTEE

Membership: One representative per division, bookstore manager (ex-officio), and administrative appointment(s)

Purpose: *The Bookstore Committee serves as a liaison between the faculty and the bookstore and makes recommendations to the management of the bookstore about faculty concerns.*

1. Wayne Thurman, BBCE Division Representative
2. Darris Hassell, Humanities Division Representative
- 3. Andy Yingst, MSN Division Representative, Chair**
4. Cherie Walters, Bookstore Manager, ex officio
5. Caleb Morrison, (administrative appointee)
6. Walt Collins, Acting Assistant Dean of Students (administrative appointee)

COMMENCEMENT COMMITTEE

Membership: One representative per division, Academic and Student Affairs Dean, and administrative appointment(s)

Purpose: *The Commencement Committee, in cooperation with the Dean and Academic Dean, handles all aspects of the commencement event.*

1. Tracey Craig, BBCE Division Representative
2. Tania Wolochwianski, Humanities Division Representative
3. Danny Faulkner, MSN Division Representative
4. Ron Cox, Academic Affairs
5. Walt Collins, Student Affairs
- 6. Karen Faile, Enrollment Management, (administrative appointee)**
7. Thomas Fox, (administrative appointee)
8. Thelathia Bailey, TRIO, (administrative appointee)
9. Shana Funderburk, (administrative appointee)

COMPUTER COMMITTEE

Membership: One representative per division, Academic and Student Affairs Dean, and administrative appointment(s)

Purpose: *The Computer Committee initiates studies and make recommendations to the faculty and administration on enhancing the practice of teaching and research through the use of technology and student access to technology.*

- 1. Andy Yingst, MSN Division Representative, Chair**
2. John Rutledge, BBCE Division Representative
3. Kim Richardson, Humanities Division Representative
4. Ron Cox, Academic and Student Affairs Dean
5. Noni Bohonak, (administrative appointee)
6. Paul Johnson (administrative appointee)
7. Lori Harris, Webmaster, (administrative appointee)
8. Blake Faulkenberry, Information Technology, (administrative appointee)
9. Mark Ammons, TRIO (administrative appointee)

CURRICULUM COMMITTEE

Membership: One representative per division, Academic and Student Affairs Dean, and administrative appointment(s)

Purpose: *The Curriculum Committee reviews new academic programs or proposed curriculum changes and recommends approved changes to the faculty. The committee may also investigate various other issues concerning curriculum at USCL.*

1. Wayne Thurman, BBCE Division Representative
2. Nathalie Davaut, Humanities Division Representative
3. Sarah Hunt, MSN Division Representative
4. Ron Cox, Academic and Student Affairs Dean
5. Karen Faile, Enrollment Management, (administrative appointee)

DISCIPLINARY COMMITTEE

Membership: Associate Dean for Academic & Student Affairs (ex-officio chair), Director of Campus Security, one faculty representative, one staff representative, one student representative (all administratively appointed – 1 year terms).

Purpose: *The committee will hear and review cases involving USC Lancaster Students who are charged with violations of the Student Code of Conduct (STAF 6.26) and will impose sanctions based on USC and USCL policies and procedures.*

- 1. Walt Collins, Acting Assistant Dean of Students (ex-officio chair)**
2. John Rutledge, Security USCL
3. Peter Barry, (faculty representative)
4. Tracey Mobley, (staff representative)
5. student representative

ETHICS/HUMAN AND ANIMAL SUBJECTS COMMITTEE

Membership: Administrative appointments (including faculty involved in human and animal research)

Purpose: *The Ethics/Human and Animal Subjects Committee reviews the ethical use of human and animal subjects in research based at USCL to ensure adherence to all laws, regulations, and ethical principles applicable to the protection of such subjects in research.*

1. Ann Scott, (administrative appointee)
2. Todd Scarlett, (administrative appointee)
3. Chris Judge, (administrative appointee)
4. Bill Riner, (administrative appointee)
5. Terri Polenski, (administrative appointee)
6. Ron Cox, Academic and Student Affairs (administrative appointee)

EVALUATION COMMITTEE

Membership: One representative per division, Academic and Student Affairs Dean, and faculty chair appointment(s)

Purpose: *The Evaluation Committee determines methods of evaluation of faculty. This committee proposes or revises formal procedures and instruments for review as needed, offering guidelines for all levels of review in accordance with local campus procedures and the Regional Campuses Faculty Manual. The committee reports to the faculty and to the Dean.*

1. **Lisa Hammond, Humanities Division Representative, Chair**
2. Jason Holt, MSN Division Representative
3. Terri Polenski, BBCE Division Representative
4. Ron Cox, Academic and Student Affairs
5. Peter Barry, Faculty Chair Appointee
6. Dwayne Brown, Faculty Chair Appointee
7. Lori Harris, Faculty Chair Appointee
8. Fran Gardner, Faculty Chair Appointee

FACULTY ORGANIZATION

Chair	Terri Polenski
Vice Chair	Stephen Criswell
Secretary	Annette Golonka

HONORS COMMITTEE

Membership: Academic and Student Affairs Dean, Honors Faculty, and administrative appointment(s)

Purpose: *The Honors Committee reviews courses and programs that either grant Honors credit or require participation in Honors courses. The committee will make its recommendations to the faculty and to the Dean of the University.*

1. Ron Cox, Academic and Student Affairs Dean
2. Bruce Nims, Honors Faculty Representative
3. Walt Collins, Honors Faculty Representative
4. Peter Barry, Honors Faculty Representative
5. Lisa Hammond, Honors Faculty Representative
6. Todd Scarlett, Honors Faculty Representative
7. Dick Van Hall, Honors Faculty Representative, Past Chair
8. Darlene Roberts, Honors Faculty Representative
9. Kim Covington, Honors Faculty Representative

HONORS DAY COMMITTEE

Membership: Two representatives per division and key staff members

Purpose: *The Honors Day Committee oversees all aspects of the annual Honors Day event, including events, competitions, awards, lunch, registration, publicity, and correspondence.*

1. Bobby Collins, BBCE Division Representative
2. Phillip Parker, BBCE Division Representative
3. **Kim Covington, Humanities Division Representative, Chair**
4. Peter Barry, Humanities Division Representative
5. Annette Golonka, MSN Division Representative
6. Fernanda Burke, MSN Division Representative
7. Ralph Garris, Director of Development
8. Pam Ellis, Academic Affairs
9. Shana Funderburk, administrative appointee

HIRING PRIORITIES COMMITTEE

Membership: One representative per division, a library representative, a staff representative, and two administrative appointments.

Purpose: *The Faculty and Staff Hiring Priorities Committee is a broadly representative faculty committee charged with studying campus hiring priorities for the short and long term. The committee's recommendations will address the staffing implications of retirements and new academic programs and report to the faculty on a regular basis.*

1. Phillip Parker, BBCE Division Representative
2. Stephen Criswell, Humanities Division Representative
3. **Todd Scarlett, MSN Division Representative, Chair**
4. Shari Eliades, Head Librarian
5. Tracey Mobley, Staff Representative
6. Noni Bohonak, (administrative appointee)
7. Paul Johnson, (administrative appointee)

LIBRARY COMMITTEE

Membership: One representative per division, librarians (ex-officio members), and administrative appointment(s).

Purpose: *The Library Committee acts as an advisory body to the Head Librarian on matters such as hours, security, computer policies and procedures, and materials budget allocations.*

1. Kate Holland, BBCE Division Representative
2. Gabi Atim, MSN Division Representative
3. Claudia Priest, Humanities Division Representative
4. Shari Eliades, Head Librarian (ex officio)
5. Lori Harris, Associate Librarian (ex officio)
6. **Annette Golonka, (administrative appointee), Chair**
7. Bobby Collins, (administrative appointee)

SAFETY COMMITTEE

Membership: Administrative Appointments

Purpose: *The Safety Committee provides a forum for identification and discussion of campus safety concerns, recommends programs, activities, and actions to eliminate or minimize these problems and concerns, refers proposals to appropriate departments for follow-up, and coordinates with Campus Safety and Maintenance officials to achieve the best results in identifying and preventing hazards.*

1. Bill Riner
2. John Rutledge
3. Suzanne Williams
4. Lori Harris
5. Walt Collins, Acting Assistant Dean of Students
6. Ralph Garris
7. **Paul Johnson, Chair (administrative appointee)**

SPECIAL EVENTS AND LECTURES COMMITTEE

Membership: One representative per division, Public Information Officer, and one student

Purpose: *The Special Events and Lectures Committee plans and organizes cultural events, such as concerts, performances, and guest lectures.*

1. **Kate Holland, BBCE Division Representative, Chair**
2. Marybeth Holloway, Humanities Division Representative
3. Bettie Johnson, MSN Division Representative
4. Shana Funderburk, Public Information Officer
5. Student Representative

STUDENT ACADEMIC PROGRESS COMMITTEE

Membership: Administrative appointments

Purpose: *The Student Academic Progress Committee reviews cases of students receiving financial aid who have not met the requirements for continuation of that aid. These students are required to file a Satisfactory Academic Progress Appeal form to appeal the loss of financial aid, with supporting information as to why the requirements were not met. The committee then acts on each case, determining whether the aid should be continued.*

1. Bruce Nims
2. Peter Barry
3. Karen Faile
4. Suzanne Williams
5. Ken Cole, Financial Aid Director
6. Ron Cox, Academic and Student Affairs
7. Thelathia Bailey

STUDENT AFFAIRS

Membership: One representative per division, Student Affairs Dean, administrative appointments, and one student representative

Purpose: *The Student Affairs Committee monitors and reviews policies and practices in student development and extracurricular activities on the USCL campus and recommends changes to the administration in an attempt to meet the needs of the USCL community.*

1. Alex Miller, BBCE Division Representative
2. Nicole Auguste', Humanities Division Representative
3. Karen Worthy, MSN Division Representative
4. Walt Collins, Acting Assistant Dean of Students
5. Laura Humphrey, Director of Student Life (administrative appointee)
6. Amanda English, Admissions Director, (administrative appointee)
7. Lori Ferguson, TRIO (administrative appointee)
8. Student Representative

STUDENT SCHOLARSHIP AND SPECIAL AWARDS COMMITTEE

Membership: Two representatives per division, Academic and Student Affairs Deans, administrative appointments, and one student representative (usually SGA president)

Purpose: *The Scholarships and Special Awards Committee selects scholarship recipients on the basis of criteria established by members of the committee. All prospective scholarship recipients are interviewed by the committee membership or by a special interview panel. The committee supports activities of the Development Officer designed to increase the amount of monies available. The committee also selects the members of Who's Who and the recipients of certain other awards.*

1. Terri Polenski, BBCE Division Representative
2. Stan Emanuel, BBCE Division Representative
3. Jason Holt, MSN Division Representative
4. Courtney Catledge, MSN Division Representative
5. Chris Bundrick, Humanities Division Representative
6. **Peter Barry, Humanities Division Representative, Past Chair**
7. Ron Cox, Associate Dean for Academic & Student Affairs
8. Walt Collins, Acting Assistant Dean of Students
9. Ralph Garris, Director of Development, (administrative appointee)
10. Karen Faile, Admissions Director, (administrative appointee)
11. Paul Johnson, Business Manager, (administrative appointee)
12. Shana Funderburk, (administrative appointee)
13. SGA Representative
14. Thelathia Bailey, TRIO (administrative appointee)

ASSESSMENT COMMITTEE (not a standing committee of the Faculty Organization)

(2 representatives from each division; Associate Dean for Academic & Student Affairs, & Administrative Appointments)

This committee meets to implement and review the Assessment Plan for USCL and to make recommendations to the faculty and administration regarding the plan. It is also responsible for assembling materials needed for SACS reaccreditation.

Ron Cox, Associate Dean for Academic & Student Affairs

Bob Bundy, MSN Division

Pernell Lewis, MSN Division

Danny Faulkner, MSN Division

Stan Emanuel, BBCE Division

Kate Holland, BBCE Division

Ralph Garris, BBCE Division

Bruce Nims, Humanities Division

Lisa Hammond, Humanities Division

Darris Hassell, Humanities Division

Lori Harris, Librarian

SYSTEM TENURE AND PROMOTION COMMITTEE

Membership: Two tenured members elected by the faculty from each of the Regional Campuses (No one who participates in administrative review of candidates or who serves on the local Tenure and Promotion Committee or Regional Campuses Grievance Committee may be elected to this committee.)

Purpose: *The Regional Campuses Tenure and Promotion Committee receives from the Vice Provost all files of faculty and professional librarians being considered for promotion or tenure. The RCTP committee reviews each file and determines whether it supports the conclusions and recommendations of the campus tenure and promotion committees and campus deans. This review includes an examination of decisions to determine consistency with the criteria published in the Manual.*

1. Bruce Nims
2. Danny Faulkner

LOCAL TENURE AND PROMOTION COMMITTEE

Membership: Six tenured members elected by the faculty (No one who participates in administrative review of candidates or who serves on the System Tenure and Promotion Committee or Regional Campuses Grievance Committee may be elected to this committee)

Purpose: *The Local T & P Committee has several primary responsibilities. The first duty is the consideration of tenure and promotion applications from our campus, using the Regional Campuses Faculty Manual for the procedures to follow. Secondly, the committee conducts the annual peer review, a process designed to document the professional development of the faculty member and to provide regular and constructive evaluations of the performance of the faculty member. Finally, the other responsibilities are to conduct first-year review, third-year review, and post tenure review of the faculty.*

1. Fran Gardner
2. Lisa Hammond
3. Lori Harris
4. Todd Scarlett
5. Dick Van Hall
6. Ralph Garris

SYSTEM GRIEVANCE COMMITTEE

Membership: One member elected by faculty from each of the Regional Campuses

Purpose: *The Grievance Committee considers individual grievances brought before the committee by members of the faculty. The committee examines alleged grievances, and when, in the judgment of the committee, a grievance is determined to exist, it attempts to resolve the matter through mediation or other appropriate action.*

1. Danny Faulkner

WELFARE AND GRIEVANCE COMMITTEE

Membership: Elected by faculty; Vice-Chair of the faculty is the chairperson.

Purpose: *The Local Welfare and Grievance Committee considers grievances brought before the committee by members of the USCL faculty. If a grievance is determined to exist, the committee attempts to resolve the matter through mediation or other appropriate action.*

1. **Stephen Criswell – Vice Chair of Faculty**
2. Darris Hassell
3. Kim Covington
4. Lori Harris
5. Terri Polensky

AD-HOC COMMITTEES:

NATIVE AMERICAN STUDIES STEERING COMMITTEE

Membership: Administrative appointments

Purpose: *The committee is charged to examine the value and efficacy of a program in Catawba Indian studies, and to evaluate the appropriate scope and mission of such a program.*

1. **Fran Gardner – chair, administrative appointment**
2. Brittany Taylor
3. Todd Scarlett
4. Nichol Augusté
5. Claudia Priest

6. Shari Eliades
7. Stephen Criswell
8. Chris Judge
9. Brent Burgin

USCL RESEARCH AND PRODUCTIVE SCHOLARSHIP

Membership: Standing appointed committee

Purpose: *The committee manages the USCL RPS proposals, sets deadlines, and makes recommendations to the Dean for funding.*

William Riner, chair, administrative appointment

Fran Gardner

Shana Funderburk

Darlene Roberts

USCL RPS REVIEW PANEL

Membership: Previous year's recipients along with the standing committee.

Purpose: *Reviews grant proposals and make recommendations to the Dean for funding.*

Standing Committee Members :

Fran Gardner

Shana Funderburk

Darlene Roberts

Bill Riner

Review Committee Members:

Bettie Obi Johnson

Mark Coe

Howard Kingkade

Nicol Auguste

Sarah Hunt

Shemsi Alhaddad

Stephen Criswell

REGIONAL CAMPUSES FACULTY SENATE

John Catalano

Danny Faulkner

Nicol Auguste

Mark Coe

Walt Collins

Stephen Criswell

Annette Golonka

Jason Holt

Chris Judge

Bruce Nims

Bettie Johnson

Shemsi Alhaddad, Alternate

Sarah Hunt, Alternate

David Roberts, Alternate

GREATER USC FACULTY SENATE

Peter Barry

PROVOST'S ADVISORY COMMITTEE

Lisa Hammond